



June 21st, 2016 7:00 PM
Avondale Education Association Board of Directors
The Museum School of Avondale Estates
923 Forrest Blvd., Decatur, GA 30030
Location: STEM Lab

This meeting was called via email by Josh Horne to the Governing Board and the Champion on 6/21/16.

7:00	<p>Call to Order – Andy Huff (5 minutes)</p> <ul style="list-style-type: none"> • Mission, Values <p>Mission: The mission of The Museum School of Avondale Estates is to inspire students, teachers and the community to collaborate to develop strong critical thinking, interpersonal and academic skills in our students, which will prepare them for real-world success.</p> <p>Core Values: Responsibility, Respect, Cooperation, Sustainability, Creativity, Kindness</p> <ul style="list-style-type: none"> • Citizen Comments • Approval of tonight’s meeting agenda • Approval of 5/24/16 minutes 	
7:05	<p>Development – (15 minutes)</p> <ul style="list-style-type: none"> • Auction Update – Andrea Avery • Line of credit discussion – Matt Knoop 	
7:20	<p>Finance – Katie Cota (20 minutes)</p> <ul style="list-style-type: none"> • May Financial Review • Phased Construction Report • Financial Summary • Audit • QBE Funding update • Authorized Signers on Accounts 	
7:40	<p>Principal’s Update/Personnel – Katherine Kelbaugh/Mark Joyner (20 minutes)</p>	
8:00	<p>Board Chair – Andy Huff (20 minutes)</p>	
8:20	<p>Announcements/Updates, Review Action Items and Adjourn– Andy Huff</p>	

Present

Jesse Lincoln

Andy Huff

Andrea Avery

Matt Knoop

Mark Joyner

Katherine Kelbaugh

Carla Smith

Matt Knoop

Bert Thorton

Katie Cota

Bert Thorton

Josh Horne

Josh Andrews

Leah Dobbs

Matt Spaulding

Absent

Danielle Royden

Bill Elek

Rick Clark

Andy calls the meeting to order at 7:10.

Facilities update will be added to the agenda.

Matt K. moves to approve the updated agenda. Mark seconds. Motion carries

Mark J. moves to approve the May minutes. Bert seconds. Motion carries.

Andy opens the meeting by thanking those with us attending their final board meeting: Mark J., Matt K, Bert. KK chose books that will be placed in the school library in honor of the departing members.

Board receives updates from Treasurer including updates related to phased construction and QBE projections.

Katie moves to remove Veny as an authorized check signer on the bank account. Jesse seconds. Motion carries unanimously.

Jesse moves to add Danielle Royden and Katie Cota as authorized signers. Bert seconds. Motion carries.

Board receives updates from Facilities Chair

Construction has started, despite the initial challenges. We did get full approval on the drawings for the media center.

Josh says that within a few weeks we should have a pretty good idea about where we are at in regards to overall status.

We have requested an extension on the Grants to Green project to the middle of December.

Board receives updates from Development Chair

Line of Credit update (Matt K.): Should be approved and is in the amount will be \$420k. Nicole Bellman (our Fidelity rep) will plan for a signing next week.

Matt gives brief overview of LOC structure.

Matt K. moves that the board approve the execution of a resolution authorizing the appropriate members of the board of directors to execute a Line of Credit issued by Fidelity in favor of The Museum School. Jesse seconds. Motion carries unanimously.

Auction update –The theme will be “Explorers Soar”. Logo has just been completed. Financial goal is \$100k. Possible dates are 11/4 and 11/11.

Update on slate for foundation board

Bylaws state that we propose a list of names no less than 6 – we have 8 for tonight’s slate, so 6 will be chosen, and the Foundation board will elect their officers from this group.

Matt K. moves that the board approve the slate of potential directors for the foundation. Jesse seconds. Motion carries unanimously.

Board receives Principal’s update

KK shares an email from Program Specialist from the GA DOE commending our achievement on the CCRPI scores, and asking that we provide some instructional focus, practices, procedures, strategies, or resources so that the department can share on the CCRPI website.

KK shares a couple of resumes of teacher candidates.

Mark moves that the board approve the offering contract to Desiree Carter and Colette Owens, for the 2016-2017 school year. Bert seconds. Motion carries.

Presentation from Board Chair

Andy discusses the delivery/content of the charter renewal materials.

Andy anticipates a need for volunteers to help compile the binders of the charter content.

Several members give some departing words and thoughts for Mark, Matt, and Bert as they depart the board.

Josh Andrews moves to adjourn, Jesse seconds. Motion carries.