



## Welcome to the Museum School PTO

Our PTO general membership meetings will be held quarterly on the second Tuesday of each month @ 6:30 PM in the media center. The PTO is a great way to stay involved with your children and get to know other parents and faculty. Everyone is always welcome and encouraged to attend!

Our PTO meetings will be held at least four (4) times during the school year, as follows:

- a. Beginning of the school year in August
- b. Beginning of the holiday season, in early November
- c. After Winter Break/Before Spring Break in February
- d. Early May for General Elections for the upcoming school year

### TMS PTO General Meeting Agenda

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|----|---|-------------------------------|
| 1. | <b><u>President's Welcome</u></b>           | President                     |
| 2. | <b><u>Minutes from Previous Meeting</u></b> | Secretary and Parliamentarian |
| 3. | <b><u>Treasurer's Report:</u></b>           | Treasurer                     |
| 4. | <b><u>Principle's Announcements</u></b>     | Principal                     |
| 5. | <b><u>Teachers Time</u></b>                 | Teacher Representatives       |
| 6. | <b><u>Old Business</u></b>                  | President                     |
| 7. | <b><u>New Business</u></b>                  | President and Open to All     |
| 8. | <b><u>Adjournment</u></b>                   | President                     |

#### **Request:**

\*If you would like to add an item to the agenda, contact either the President or Secretary at [tms.pto@themuseumschool.org](mailto:tms.pto@themuseumschool.org) at least 7 days before the next scheduled meeting.