



April 19th, 2016 7:00 PM
Avondale Education Association Board of Directors
The Museum School of Avondale Estates
923 Forrest Blvd., Decatur, GA 30030
Location: Art Room

This meeting was called via email by Josh Horne to the Governing Board and the Champion on **4/19/06**

7:00	<p>Call to Order – Andy Huff (5 minutes)</p> <ul style="list-style-type: none"> • Mission, Values <p>Mission: The mission of The Museum School of Avondale Estates is to inspire students, teachers and the community to collaborate to develop strong critical thinking, interpersonal and academic skills in our students, which will prepare them for real-world success.</p> <p>Core Values: Responsibility, Respect, Cooperation, Sustainability, Creativity, Kindness</p> <ul style="list-style-type: none"> • Citizen Comments • Approval of tonight’s meeting agenda • Approval of 3/15/16 minutes
7:05	<p>Communications – Matt Spaulding (15 minutes)</p> <ul style="list-style-type: none"> • Website Update • State of the School • Media Center Marketing
7:20	<p>Personnel – Mark Joyner (5 minutes)</p> <ul style="list-style-type: none"> • Principal Assessment
7:25	<p>Principal’s Update – Katherine Kelbaugh (15 minutes)</p>
7:40	<p>Governance – Carla Smith (10 minutes)</p> <ul style="list-style-type: none"> • Board Training • Policy Development • Treasurer position • New Board member training
7:50	<p>Finance – Veny Aleksandrov (10 minutes)</p> <ul style="list-style-type: none"> • March Financial Review • Phased Construction Report
8:00	<p>Facilities – Josh Andrews (60 minutes)</p> <ul style="list-style-type: none"> • Phase 5/6 • Review of RFP submissions
9:00	<p>Board Chair – Andy Huff (15 minutes)</p>
9:15	<p>Announcements/Updates, Review Action Items and Adjourn– Andy Huff</p>

Present

Josh Horne
Jesse Lincoln
Andy Huff
Matt Spaulding
Josh Andrews
Mark Joyner
Bill Elek
Katherine Kelbaugh
Carla Smith
Matt Knoop
Veny Aleksandrov
Rick Clark

Absent

Bert Thorton
Andrea Avery

Andy calls the meeting to order at 7:10.

*Mark J. moves to approve agenda, Rick seconds. Motion carries.
Mark moves to approve the March minutes, Rick seconds. Motion Carries.*

Board received presentation from the Communications Chair:
Website is going live on Friday. There is a new element to the development site- a parent toolkit. State of the School- consensus was a very strong event with positive feedback. Also Media Center marketing- next step is a strategic plan on this.

Board received presentation from Personnel Chair:
Principal evaluations need to be filled out and send to Personnel chair by next board meeting. Please include a narrative, i.e., specific examples where possible.

Board received update from Principal:
Milestones testing began today. We have our middle school and special education students testing online today. MAP testing will begin after Milestones is finished in early May.
Principal read some survey feedback on the State of the School meeting.

Board received update from Governance Chair:
Board Training- Chair is working with board members who need to finish their required training.
Policy Development- Creating a framework policy to facilitate transitions between committee chairs.
New Board member training- tentative date is May 15th.
Treasurer Position- Governance interviewed potential Treasurers, and recommends that the board takes on two new board members.
*Jesse moves that the board elect Katie Cota as a member of the TMS board of directors and that she is to be made Treasurer effective May 1st. Mark Joyner seconds. Motion carries.
Jesse moves that the board elects Danielle Royden to board of directors, Matt K. seconds. Motion carries.*

Presentation from Facilities Chair:
Volunteer workday on Saturday, a lot was accomplished. Back wall was painted back on the stage. Some shelving was installed. We have a lot of stainless steel equipment that still needs to be removed. Also, curtains were installed yesterday. Back curtains still need to be installed.

Re: Phased Construction:

Chair gives some background on the committee's method to the RFP process, as well as the criteria that sets up the scoring of the bidding companies: Firm overview, approach, experience/expertise, financial information, litigation history, acceptance of owner's form of contract, and proposed fix price.

The board reviews the Phased 5 projection sheet with winning GC's figures plugged in.

Josh A. moves that based on the budget approved that the board is able to allocate up to 10% of the bid amount to be used as contingency during the construction process. Jesse seconds. Motion carries.

Board received update from the Treasurer including updates related to phased construction.

Board receives update from Board Chair:

Charter Renewal – we are in the final stages. Mary Lamb is combining the documents. The board should see the final in May/June, with the submission to the county in July.

Matt K. motions to adjourn, Mark seconds. Motion carries unanimously.