



**November 15<sup>th</sup>, 2016 7:00 PM**  
**Avondale Education Association Board of Directors**  
**The Museum School of Avondale Estates**  
**923 Forrest Blvd., Decatur, GA 30030**  
**Location: Conference Room**

This meeting was called via email by Josh Horne to the Governing Board and the Champion on  
11/15/16

<b>7:00</b>	<p><b>Call to Order</b> – Andy Huff (5 minutes)</p> <ul style="list-style-type: none"> <li>• Mission, Core Values</li> </ul> <p><b>Mission:</b> The mission of The Museum School of Avondale Estates is to inspire students, teachers and the community to collaborate to develop strong critical thinking, interpersonal and academic skills in our students, which will prepare them for real-world success.</p> <p><b>Core Values:</b> Responsibility, Respect, Cooperation, Sustainability, Creativity, Kindness</p> <ul style="list-style-type: none"> <li>• Citizen Comments</li> <li>• Approval of tonight’s meeting agenda</li> <li>• Approval of 10/18/16 minutes</li> <li>• Approval of 11/6/16 minutes</li> </ul>
<b>7:05</b>	<p><b>Finance</b> – Katie Cota (20 minutes)</p> <ul style="list-style-type: none"> <li>• Finance Cash Flow/Monthly Financials</li> <li>• Phased Construction</li> <li>• Tax Return</li> </ul>
<b>7:25</b>	<p><b>Facilities</b> – Josh Andrews (15 minutes)</p> <ul style="list-style-type: none"> <li>• Construction Update</li> <li>• RFP Update</li> </ul>
<b>7:40</b>	<p><b>Development</b> – (15 minutes) – Leah Dobbs</p> <ul style="list-style-type: none"> <li>• Ribbon Cutting Ceremony</li> <li>• Auction Update – Andrea Avery/Leah Dobbs</li> </ul>
<b>7:55</b>	<p><b>Principal’s Update</b>– Katherine Kelbaugh (15 minutes)</p>
<b>8:10</b>	<p><b>Board Chair Update</b> – Andy Huff (15 minutes)</p>
<b>8:25</b>	<p><b>Announcements/Updates, Review Action Items and Adjourn</b>– Andy Huff</p>

Present

Josh Horne  
Danielle Royden  
Katie Cota  
Andy Huff  
Nicky Rosenbluth  
Andrea Avery  
Leah Dobbs  
Rick Clark  
Ed Rieker  
Katherine Kelbaugh  
Carla Smith  
Jess Lincoln  
Clay Jones  
Josh Andrews  
Matt Spaulding  
Jesse Lincoln

Absent  
Bill Elek

Andy calls the meeting to order at 7:08

*Carla moves to approve agenda, Ed seconds. Motion carries*

*Leah moves to approve October Board meeting minutes, Katie seconds. Motion carries.*

*Katie moves to approve Nov. 6th special meeting minutes, Leah seconds, motion carries.*

**Board hears presentation from Treasurer on October financials, in addition to projected cash flow into the next year, post construction. The board is also briefed on the status of the school's tax return.**

**Board receives updates from the Facilities Chair regarding the award of the LED Lighting RFP, per Grants to Green, in addition to the recent receipt/order of bottle filling stations and cistern. Board also hears updates on work being done per the Facilities grant and a signage package for the school.**

*Josh A. moves that we award E. Sam Jones the contract to install the remainder of the LED lighting per the facilities committee's recommendation, Jesse seconds. Motion carries.*

**Board hears updates from the Development chair on work being done on the foundation board, as well as a recap of the ribbon cutting ceremony. The Auction liaison goes over the grand total amount of \$143k received as well as other data collected throughout the evening.**

**Board hears updates from the principal regarding High School Options Fair, Winter MAP testing, Winter Chorus, SACS progress report, and the school's award by GAASP as being a "Distinguished Breakout School" winner. There are also some personnel updates.**

*Andy moves to approve hire of Mary Jenks as Interim AP position to the end of the year. Clay seconds. Motion carries.*

*Ed moves to approve the hire of a new Admin Assistant candidate, Chris Cook, through the end of the school year and Brian Abernathy as 5<sup>th</sup> grade assistant. Rick seconds. Motion carries.*

**Board hears updates from the Chair regarding Charter Renewal petition to the state.**

*Clay moves to adjourn, Rick seconds. Motion carries. Meeting ends at 9:12.*