

Our Mission

The mission of The Museum School of Avondale Estates is to inspire students, teachers, and the community to collaborate to develop strong critical thinking, interpersonal, and academic skills in our students, which will prepare them for real-world success.

The Process

Qualifying Attendance Zone for The Museum School

The attendance zone for The Museum School of Avondale Estates is divided into 2 areas: First priority is given to applicants residing in Focus Area 1 which follows the boundaries established by the DeKalb County School District for Avondale and Peachcrest Elementary schools.* If space allows, applicants residing in Focus Area 2 defined as the remainder of DeKalb County (unincorporated DeKalb), excluding City of Decatur and City of Atlanta attendance-zones, are considered for admission.

*The current attendance zone boundaries for Avondale and Peachcrest Elementary schools are identical to those established by the DeKalb County School District for Avondale, Knollwood and Midway Elementary schools as of the 2011-2012 school year.

This attendance zone, incorporating two focus areas, allows The Museum School to provide a quality education to as many children as possible, ensure the school remains financially responsible, and uphold our mission to develop a community school.

Students with a parent or guardian who is a member of the governing board or is a full-time teacher, professional, or other employee of The Museum School also are eligible to attend.

Proof of residency and adherence to application deadlines are essential to the application process.

The Museum School does not participate in DeKalb County School Choice application and lottery processes. All applications must be made directly to The Museum School.

Key Dates & Deadlines

APPLICATION DEADLINES

January 30 - February 10, 2017: Open Enrollment

Student applications, including parent agreements, must be completed and delivered in person during the timeframe referenced above to 923 Forrest Blvd., Decatur, GA 30030, along with (a) a copy of the child's social security card, (b) child's original, state sealed birth certificate (c) a copy of parent's photo ID, and (d) two documents proving residency within the attendance zone.

The first proof of residency may be established with a copy of a the property deed, mortgage, current monthly mortgage statement or a current, unexpired lease, in addition to a current water, gas or electric bill (within 30 days of the date of application). If the parent(s) is not the property owner/lessee, and parent(s) and student reside with a relative or other person who is the property owner/lessee in the school attendance zone, an Affidavit of Residency is required in addition to all documentation set forth above. Additional instructions apply to the Affidavit of Residency.

Please contact the Registrar with any questions or concerns regarding this process.

The deadline for all application submissions for applicants to be included in the lottery is 2:30 p.m. Friday, February 10, 2017.

Applications for the 2017-2018 lottery will not be accepted after this deadline. Any applications received after Feb 10, 2017 will be considered. If complete in accordance with the requirements set forth herein, applicant will be placed at the bottom of the waitlist for their grade level.

AVAILABLE SPACE AND LOTTERY

February 15, 2017: Public Lottery

If The Museum School receives more student applications than available slots for any grade level or program, the school will conduct a public lottery using a random selection process. The Museum School complies with federal and state requirements regarding enrollment practices and lottery procedures.

Admission offers will proceed with the first randomly selected student from each grade, to the next student, and so on until all available slots are offered. Families of students receiving official notification of admission will then have 15 days to notify the school of their intent. Should a family decline admission or fail to respond within 15 days, that student will be removed from the roster and the slot will be offered to the first student on that grade level on the wait list, until all slots have been filled.

The Museum School does not discriminate in its enrollment procedures or educational programs based on intellectual or athletic ability, aptitude, disability, race, class, gender, family structure, sexual orientation, religion, ancestry, or any other basis prohibited by law. The Museum School administers placement tests, but no admissions test.

ADMISSION NOTIFICATION

February 15, 2017

The Museum School will provide official notification to families of all applicants to include qualifying students with admission offers and students' placement on the waitlist.

Notification will be sent out at the conclusion of the lottery via email blast to all applicants. Results will also be posted on site at the school for several days post-lottery.

Admission is based solely on residency and age requirements.

ENROLLMENT DEADLINE

All accepted applicants must return their Intent to Enroll form and any required supporting documentation within 15 calendar days after notification of admission. Failure to comply with this deadline could result in the student's admission slot being offered to another applicant.

Student/Family Information

Please complete this form in its entirety and print legibly.

Student's Name: Last _____ First _____ M.I. _____

Child's nickname _____ Home phone ____/____

Home address _____

County of residence _____ City _____ State _____ Zip _____

Birth date ____/____/____ Current age: ____ Sex ____ Current Grade 2016-2017: ____ Applying for Grade: ____ 2017-2018

Social Security # _____ Student lives with: ____ Both Parents ____ Only Mother ____ Only Father ____ Legal Guardian*

* legal documentation must be provided

Previous school(s) attended _____ Grade(s) _____

Siblings currently enrolled at The Museum School: Name(s) / Age(s) _____

Child of full-time faculty/staff member at The Museum School: Name _____

Child of Museum School board member: Name _____

Parent/Guardian Information

Please print legibly

Parent's Name: Last _____ First _____ Email address _____

Home address _____

County of residence _____ City _____ State _____ Zip _____

Relationship to applicant: ____ Mother ____ Father ____ Step-parent

Phone numbers: Home ____/____ Business ____/____ Cell ____/____

Parent's Name: Last _____ First _____ Email address _____

Home address _____

County of residence _____ City _____ State _____ Zip _____

Relationship to applicant: ____ Mother ____ Father ____ Step-parent

Phone numbers: Home ____/____ Business ____/____ Cell ____/____

NON-HOUSEHOLD PARENT/GUARDIAN INFORMATION (if applicable)

Non-household guardian name: Last _____ First _____ Email address _____

Home address _____

County of residence _____ City _____ State _____ Zip _____

Relationship to applicant: ____ Mother ____ Father ____ Step-parent

Phone numbers: Home ____/____ Business ____/____ Cell ____/____

How did you hear about The Museum School?

_____ Post Card _____ Website _____ Friend _____ DCSD School Choice Office _____ Other (please specify)

Read and Sign

Parental involvement is key to the success of The Museum School of Avondale Estates. Parents and guardians of attending students must contribute volunteer service hours annually. Families are expected to contribute at least 15 hours of service per enrolled Museum School student, up to a maximum of 30 hours.

- Yes No I understand the volunteer service requirement and agree to complete the required hours annually.
- Yes No I have read and understood this application, and I further certify that the information I have submitted is complete and accurate to the best of my knowledge and belief.
- Yes No I understand that learning expeditions and trips outside the school are part of the educational experience at The Museum School. They are not optional.
- Yes No The Museum School has my permission to administer medical treatment to my child as needed.

Signature of parent/guardian _____ Date _____

Signature of parent/guardian _____ Date _____

The deadline for receiving applications for the 2017-2018 school year is February 10, 2017 at 2:30 p.m.



The Museum School's core values are Responsibility, Respect, Sustainability, Cooperation, Creativity and Kindness. The Museum School seeks to form a mutually supportive relationship between students' families, the school, and the community. For this reason, students and their families are expected to contribute to the success of the school. If you would like for your child to be part of this learning community, please indicate your willingness to contribute to the school by reading and signing the following.

As a parent/guardian, I understand that I am the person most responsible for my child's education and development. I choose for my child to attend The Museum School of Avondale Estates. I know I have other public school options in this attendance zone, but I feel the mission, vision, and values of The Museum School, coupled with a high level of parental involvement, best meet the needs of my child and family. I will partner with The Museum School of Avondale Estates, my child, and the school community to promote my child's personal development and academic achievement. I will model respect, responsibility, and cooperation for my child in fulfilling the responsibilities listed below. I understand that I must meet these responsibilities in order for my child to attend this school.

Parent /Guardian Responsibilities

Commit to the following:

- For each enrolled child, my family will donate at least 15 hours of volunteer service to the school each academic year, with a maximum volunteer requirement of 30 service hours.
- I will attend all required parent-teacher conferences.
- I will have my child at school each day on time and ready to learn.
- I will ensure that my child has a quiet time and place to read and do homework assignments. I will check for homework assignments throughout the week to ensure their completion.
- I will know, reinforce, and follow the Code of Conduct.
- I will treat Museum School staff, parents, and children with respect at all times.
- I will respond immediately to any questions or concerns from my child's teacher.
- I will report any absence or illness to the school promptly. I will keep my child out of school when he or she is ill.
- I will inform the school immediately of any change in authorized transportation or contact persons. I will also inform the school of any change in address, phone number, or family status.
- I will support the development of my child's self-concept, individuality and interests.
- I will support and model The Museum School's Explorer Expectations with my children.

Parent /Guardian Rights

- My child will learn in a safe and healthy environment.
- My child and family will be treated with respect by The Museum School staff, parents, and students at all times.
- I will receive written goals and curriculum for my child's classroom at the beginning of the school year.
- I will receive meaningful communication regarding my child's progress from my child's teachers.
- I will provide staff with feedback regarding the strengths and weaknesses of the school's program.
- I will have the opportunity to serve on a volunteer committee or subcommittee.
- I will have ample notice of school events and meetings so that I may make plans to attend them.
- I will be able to meet with The Museum School administration and staff in a timely manner (and immediately for any concern involving a child's safety).
- I will have access to parent representation on the Governing Board.

The Museum School of Avondale Estates' Steps to Cooperate with Parents/Guardians to Fulfill Responsibilities

- The Museum School will offer many different kinds of volunteer opportunities to best link the talents, interests, abilities and needs of my family with the needs of the school.
- The Museum School will provide a schedule of events, meetings, and volunteer opportunities with ample time for me to plan to attend.
- The Museum School will hold family meetings at different times and days to accommodate different family schedules.
- The Museum School will be flexible in setting up parent-teacher conferences so I may attend.
- The Museum School administration will be available to meet if extenuating circumstances prevent me from meeting my responsibilities.
- The administration will be creative in helping to find a solution to satisfy my obligations.

Agreement

I understand that I must agree to all terms of the contract in order to enroll my child in The Museum School of Avondale Estates. I understand that it is my responsibility to notify The Museum School administration of any circumstances that could interfere with my ability to fulfill these obligations so that a solution may be found that best matches my family's needs and those of the school. Once a dialogue is established, a reasonable solution should be able to be found, even in the most severe of situations. Because this contract is designed to enhance the experience and development of every child at The Museum School, I understand that if I do not fulfill the terms of my contract with the school, my child will not be able to return to The Museum School of Avondale Estates the following year.

I hereby agree to the terms of this contract and wish to enroll my child in The Museum School of Avondale Estates.

Parent/Guardian Signature: _____ Date: _____

Parent/Guardian Name (please print): _____

Child's Name: _____

