

**May 16, 2017 7:00 PM**  
**Avondale Education Association Board of Directors**  
**The Museum School of Avondale Estates**  
**923 Forrest Blvd., Decatur, GA 30030**  
**Location: TMS Board Room**

This meeting was called via email by Josh Horne to the Governing Board and the Champion on  
5/16/17

<b>7:00</b>	<p><b>Call to Order</b> – Andy Huff (5 minutes)</p> <ul style="list-style-type: none"> <li>• Mission, Core Values</li> </ul> <p><b>Mission:</b> The mission of The Museum School of Avondale Estates is to inspire students, teachers and the community to collaborate to develop strong critical thinking, interpersonal and academic skills in our students, which will prepare them for real-world success.</p> <p><b>Core Values:</b> Responsibility, Respect, Cooperation, Sustainability, Creativity, Kindness</p> <ul style="list-style-type: none"> <li>• Citizen Comments</li> <li>• Approval of tonight’s meeting agenda</li> <li>• Approval of 4/18/17 minutes</li> </ul>
<b>7:05</b>	<p><b>Development</b> – Andrea Avery (10 minutes)</p> <ul style="list-style-type: none"> <li>• TMS Auction</li> <li>- <b>Foundation Update (added)</b></li> </ul>
<b>7:15</b>	<p><b>Facilities</b> – Josh Andrews (10 minutes)</p> <ul style="list-style-type: none"> <li>• Facilities Grant</li> </ul>
<b>7:25</b>	<p><b>Finance</b> – Katie Cota (35 minutes)</p> <ul style="list-style-type: none"> <li>• Finance Cash Flow/Monthly Financials</li> <li>• Phased Construction Report</li> <li>• Facilities Grants Updates</li> <li>• Proposed 2017-2018 Budget</li> </ul>
<b>8:00</b>	<p><b>Governance</b> – Carla C. Smith (10 minutes)</p> <ul style="list-style-type: none"> <li>• Board Training</li> <li>• Recruitment/Retention</li> <li>• Board Terms</li> </ul>
<b>8:10</b>	<p><b>Principal’s Update</b>– Katherine Kelbaugh (15 minutes)</p>
<b>8:25</b>	<p><b>Personnel</b> – Nicky Rosenbluth (20 minutes)</p> <ul style="list-style-type: none"> <li>• Performance Reviews</li> </ul>
<b>8:45</b>	<p><b>Board Chair Update</b> – Andy Huff (15 minutes)</p> <ul style="list-style-type: none"> <li>- <b>Executive Session (added)</b></li> </ul>
<b>9:00</b>	<p><b>Announcements/Updates, Review Action Items and Adjourn</b></p>

**Present**

Andy Huff  
Leah Dobbs  
Carla Smith  
Danielle Royden  
Katie Cota  
Katherine Kelbaugh  
Josh Horne  
Clay Jones  
Josh Andrews  
Andrea Avery  
Nicky Rosenbluth  
Jesse Lincoln  
Rick Clark  
Matt Spaulding

**From the Advisory Board**

Tamara Shipley  
Adela Yelton

*Andy calls the meeting to order at 7:04.*

Citizen Comments  
Shirley Harris- parent of an 8<sup>th</sup> grader.

*Andy moves to add an executive session and foundation development updates to the agenda. Leah seconds. Motion carries.*

*Josh A. moves to approve the amended agenda. Danielle seconds. Motion carries.*

*Jesse moves to approve April Minutes, Katie seconds. Motion carries.*

**Development – Andrea (Auction update)**

Board hears update from Auction Chair on set date/venue of this year's auction. 11/3, Agnes Scott

**Foundation – Leah**

Board hears update from Development Chair on parent participation in IE campaign, and the addition of presence at this week's Exhibit Night. There are also updates on grant inquiries/applications.

**Facilities – Josh Andrews**

Board hears update from Facilities Chair on Facilities Grant and Grants to Green projects. Also a security council is in development.

**Finance – Katie**

Board hears update from Treasurer on April Financials, Phased Construction, as well as the budget for 2017-2018.

**Governance- Carla**

Governance Chair shares updates concerning upcoming board training, our new Facilities Chair, and board recruitment and retention.

**Principal's update – Katherine.**

Principal shares updates concerning upcoming Milestones testing results, class lists/roster building for next year, Personnel retention and interviewing, Summer Institute development program, Responsive Classroom program, Exhibit Night, upcoming open house this summer and the new Skills Navigator assessment.

**Personnel – Nicki**

Board receives updates from the Personnel Chair concerning changes to the review form, board member training.

*Katie moves that we go into an Executive Session to discuss a student discipline matter, Josh seconds. Motion carries.*

Regular session resumes at 10:20.

*Jesse moves that we affirm the principal's recommendation in the student discipline matter that was discussed in the executive session.*

*9 ayes, 3 nays, 1 abstention. Motions carries 9-3.*

*Josh a. moves to adjourn, Jesse seconds. Meeting ends at 10:22.*