



**November 28, 2017 7:00 PM**  
**Avondale Education Association Board of Directors**  
**The Museum School of Avondale Estates**  
**923 Forrest Blvd., Decatur, GA 30030**  
**Location: TMS Board Room**

This meeting was called via email by Josh Horne to the Governing Board and the Champion on 11/28/17

<b>7:00</b>	<p><b>Call to Order</b> – Andy Huff (5 minutes)</p> <ul style="list-style-type: none"> <li>• Mission, Core Values</li> </ul> <p><b>Mission:</b> The mission of The Museum School of Avondale Estates is to inspire students, teachers and the community to collaborate to develop strong critical thinking, interpersonal and academic skills in our students, which will prepare them for real-world success.</p> <p><b>Core Values:</b> Responsibility, Respect, Cooperation, Sustainability, Creativity, Kindness</p> <ul style="list-style-type: none"> <li>• Citizen Comments</li> <li>• Approval of tonight’s meeting agenda</li> <li>• Approval of 10/17/17 minutes</li> </ul>
<b>7:05</b>	<b>Development</b> – (10 minutes) – Leah Dobbs; Emily Gallagher; Andrea Avery
<b>7:15</b>	<p><b>Finance</b> – Katie Cota (45 minutes)</p> <ul style="list-style-type: none"> <li>• Finance Cash Flow/Monthly Financials</li> <li>• Presentation of Audit</li> </ul>
<b>8:00</b>	<b>Facilities</b> – Alan Locke (10 minutes)
<b>8:10</b>	<b>Principal’s Update</b> – Katherine Kelbaugh (15 minutes)
<b>8:25</b>	<b>Board Chair Update</b> – Andy Huff (10 minutes)
<b>8:35</b>	<b>Announcements/Updates, Review Action Items and Adjourn</b>

Present

- Leah Dobbs
- Josh Horne
- Nicky Rosenbluth
- Andrea Avery
- Clay Jones
- Katie Cota
- Andy Huff
- Rick Clark
- Jesse Lincoln
- Alan Locke
- Katherine Kelbaugh
- Carla Smith
- Matt Spaulding

Danielle Royden

From the Advisory Council  
Tamara Shipley

From the Security Council  
Katherine Moore

Meeting opens at 7:03. Andy asks that Clay read the mission and proceed in leading the meeting.

*Jesse moves to approve the agenda with the amendment of a Governance update. Andrea seconds. Motion carries.*

*Jesse moves to approve the minutes from the October meeting. Katie Seconds. Motion carries.*

Brief update from Governance Chair regarding recruitment and BOD applications.

### **Finance – Katie**

Board receives presentation from Treasurer on Audit w/ special guest from Aprio. Board hears September Financial review and LOC payoff news.

*Katie moves to approve the audit as presented, Jesse seconds. Motion carries.*

Board hears update from Development Chair re: potential auditor for the foundation, updated monies received for capital campaign, and Day of Giving.

Board hears update from Auction Chair on final numbers received from event, and review of tickets/revenue from the event.

Board hears update from Facilities Chair regarding video surveillance project, and posting of the RFP.

Board hears update from Principal on MAP testing, Charter School of the Year application, teacher bonuses, CCRPI scores, and lottery vendors.

Board hears update from Board chair regarding strategic plan drafting for February meeting.

*Jesse moves to adjourn the meeting, Carla seconds. Motion carries. Meeting ends at 8:56.*