



May 15, 2018 7:00 PM
Avondale Education Association Board of Directors
The Museum School of Avondale Estates
923 Forrest Blvd., Decatur, GA 30030
Location: TMS Board Room

This meeting was called via email by Josh Horne to the Governing Board and the Champion on
5/15/18

7:00	<p>Call to Order – Andy Huff (5 minutes)</p> <ul style="list-style-type: none"> • Mission, Core Values <p>Mission: The mission of The Museum School of Avondale Estates is to inspire students, teachers and the community to collaborate to develop strong critical thinking, interpersonal and academic skills in our students, which will prepare them for real-world success.</p> <p>Core Values: Responsibility, Respect, Cooperation, Sustainability, Creativity, Kindness</p> <ul style="list-style-type: none"> • Citizen Comments • Approval of tonight’s meeting agenda • Approval of 4/17/18 minutes
7:05	<p>Facilities – Alan Locke (10 minutes)</p> <ul style="list-style-type: none"> • Media Center Update • Facilities Grant Update
7:15	<p>Finance – Katie Cota (20 minutes)</p> <ul style="list-style-type: none"> • Tax Return • Monthly Financials
7:35	<p>Governance – Jesse Lincoln / Clay Jones (10 minutes)</p>
7:45	<p>Personnel– Nicky Rosenbluth (10 minutes)</p> <ul style="list-style-type: none"> • Principal Review
7:55	<p>Development – Leah Dobbs and Emily Gallagher (20 minutes)</p> <ul style="list-style-type: none"> • LOC Update – Leah Dobbs • Foundation Update – Emily Gallagher • Auction Update – Andrea Avery
8:15	<p>Principal’s Update– Katherine Kelbaugh (15 minutes)</p>
8:30	<p>Board Chair Update – Andy Huff (15 minutes)</p> <ul style="list-style-type: none"> • Strategic Plan
8:45	<p>Announcements/Updates, Review Action Items and Adjourn</p>

Present

Katie Cota
Danielle Royden
Leah Dobbs
Andy Huff
Jesse Lincoln
Clay Jones
Carla Smith
Katherine Moore
Matt Spaulding
Alan Locke
Andrea Jones
Nicky Rosenbluth
Rick Clark

Absent

Katherine Kelbaugh—sick
Josh Horne

Andy calls the meeting to order at 7:03 PM. Reading of Mission and Core Values.

Call for citizen comments. None.

Update to agenda: remove Principal's Report due to K. Kelbaugh illness; move Development report to first item – including a report from the student recruitment committee; and add a closed session at the end to discuss the Principal's annual review.

Katie moves to update agenda per above. Rick seconds. Motion carries.

Danielle moves to approve April meeting minutes, Andrea J. seconds. Motion carries.

Development – Leah and Emily

Leah and Emily provide updates on the LOC closing process, and opportunities for grants. A donor appreciation event is being planned and auction night is progressing.

Mindy and Team provide student recruitment report.

Facilities – Alan

Facilities Chair provides update on video surveillance project, as well as the Land Disturbance Permit from DeKalb County.

Jesse made a motion to authorize the Facilities Committee to negotiate with LAS to complete Phase 6 Design and Construction Documents. Rick seconds. Motion carries.

Finance – Katie

Board receives update from Treasurer on Tax return and April Financial review. Also on the upcoming 2018-2019 budget.

Governance – Jesse

Governance Chair provides update on BOD applications, and online training.

Governance has reviewed applications (from last fall and recently submitted). Candidate interviews being scheduled for the next few weeks and anticipate having several new members to vote on during June meeting, with a reminder that the June meeting will also include voting on officers for both the Governing and Foundation Boards.

Personnel – Nicky

Nothing to discuss as the personnel committee will review the principal survey during executive session.

Clay moves to enter into executive session to discuss results of the principal survey. Alan seconds. Motion carries. Executive session begins at 8:25 PM.

Clay moves to end executive session, Rick seconds. Motion carries. Executive session ends at 8:41 PM..

Regular Session resumes at 8:41 PM.

Jesse moves to adjourn meeting. Clay seconds. Motion carries. Meeting ends at 8:41.