



The Museum School of Avondale Estates
The Avondale Education Association, Inc.

The Museum School 923
Forrest Blvd.
Decatur, GA 30030
404-289-0320 www.themuseumschool.com

Request for Proposal

E-rate FY2022-CA2

Date Announced: February 21, 2022
Bid Closes: March 21, 2022
12 PM, Noon EST

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1. SUMMARY AND BACKGROUND

The Avondale Education Association, Inc. (AEA), a non-profit corporation in Georgia d/b/a The Museum School of Avondale Estates. is currently accepting proposals to upgrade specified networking equipment.

The purpose of this Request for Proposal (RFP) is to solicit proposals from various organizations, conduct a fair and extensive evaluation based on criteria listed herein, and select the candidate who best represents the direction of The Museum School, Inc.

The Museum School of Avondale Estates is a locally authorized charter school commissioned by the DeKalb County School District in agreement with the Avondale Education Association. The school opened its doors to kindergarten through 3rd grade students for the first time on August 9, 2010, and currently serves Kindergarten through 8th grade students. Student enrollment for the 2021-2022 year will be 590 students. There will be 70 full-time employees eligible to receive benefits.

2. PROPOSAL GUIDELINES

This Request for Proposal represents the requirements for a competitive bid process. Proposals will be accepted until 12 PM Noon on March 22, 2022, EST. Any proposals received after this date and time will be returned to the sender. All proposals must be signed by an official agent or representative of the company submitting the proposal.

All costs must be itemized to include an explanation of all fees and costs.

Contract terms and conditions will be negotiated upon selection of the winning bidder for this RFP. All contractual terms and conditions will be subject to review by The Museum School legal department and will include scope, budget, schedule, and other necessary items pertaining to the project.

Proof of insurance, proof of certifications, and an affidavit stating you will use a legal workforce will be required within 3 days if you are selected as the winning bid.

3. PROJECT PURPOSE AND DESCRIPTION

The purpose of this project is as follows:

We have network that we will soon outgrow. To Optimize our network connection and facilitate the best possible work environment for our organization we will utilize E-rate funds upgrade our current network. This upgrade must be able to support all growth over the next five years.

Project Description:

The Museum School, Inc. is seeking a provider to utilize the safest and cost-effective way to upgrade school network infrastructure.

The provider must break down the cost to include the following:

- Cost per item on scope of work
- Exclusions - Items that are excluded in the scope that may be an additional cost

The main contact throughout the bid process is Justin Crawford, Technology Director of The Museum School. A site visit can be scheduled. Please contact us via email at TMSRFP@brightenacademy.com to schedule a site visit and for questions. Please note in the subject line: **RFP for E-rate FY2022-C2.**

4. PROJECT SCOPE

Replacement of Firewall Services and Components

- (Current Firewall Status)- Dell SonicWALL NSA 2700 with Content Filtering, Analyzer, Gateway Intrusion, DPISSL and 24X7 Support.
- Requesting: an upgrade that maintains Content Filtering, Network Analyzer, Gateway Intrusion Prevention, and DPI-SSL. Firewall must allow 1Gb or better throughout after all security inspections. 24X7 support and a friendly user interface is necessary. Preference will be given to bids that compare Dell SonicWALL NSA 2700, and equivalent devices. Multiple year licensing is preferred with the option to renew. Firewall must be rack mountable.

WAP

- Current WAP: 40 Aerohive Networks access points. A combination of AP120s, AP230s, and AP250.
- Requesting: we intend to replace all the access points with newer access points. Preferable APs (access points) that are wifi6 compatible. Two new outdoor access points and two additional access points are needed. A management license for the final count of access points shall be included in the pricing. The number of needed access points may increase (+/- 10) pending price. If a different manufacturer other than Aerohive is quoted, Initial setup need
- Must be able to manage all devices in a central location
- Must have a user-friendly GUI interface

Switches

- (Current Switches): 12 Aerohive SR2348 POE+ 48 port
- Requesting: replacement with a more reliable option that is POE+ and SFP+ compatible. Switches should be 24 to 48 ports with a minimum of 12 ports that are POE+. All ports are a minimum of 1 Gb. Must include necessary fiber and SFPs. Switches should have 2 to 4 SFP ports and rack be mountable. Switches should be configured for multiple VLAN and for best performance.
- Must be able to manage all devices in a central location. Must have a responsive and user-friendly GUI interface

5. REQUEST FOR PROPOSAL AND PROJECT TIMELINE

Request for Proposal Timeline:

All proposals in response to this RFP are due no later than 12 PM Noon, March 19, 2022, EST.

Evaluation of proposals will be conducted upon receipt. If additional information or discussions are needed with any bidders during this window, the bidder(s) will be notified.

Upon notification, the contract negotiation with the winning bidder will begin immediately. Contract negotiations will be completed to align with the ERATE funding cycle.

Project Timeline:

Contractor must be able to work around the school schedule (with car rider arrival/dismissal) and have the project finished by a negotiated time.

6. BUDGET

All proposals must include proposed costs to complete the tasks described in the project scope. Costs should be stated as one-time or non-recurring costs (NRC).

NOTE: All costs and fees must be clearly described in each proposal.

7. BIDDER QUALIFICATIONS

Bidders should provide the following items as part of their proposal for consideration:

- Timeframe for completion of the project
- Proof of insurance and proper licensing

8. PROPOSAL EVALUATION CRITERIA

The Museum School will evaluate all proposals based on the following criteria. To ensure consideration for this Request for Proposal, your proposal should be complete and include all the following criteria:

- Overall proposal suitability: proposed solution(s) must meet the scope and needs included herein and be presented in a clear and organized manner
- Technical Experience: Bidders will be evaluated on their experience as it pertains to the scope of this project
- Value and cost: Bidders will be evaluated on the cost of their solution(s) based on the work to be performed in accordance with the scope of this project

Each bidder must submit an electronic copy of their proposal to the address below by March 22, 2022, at 12pm Noon EST:

TMSRFP@brightenacademy.com

Each bidder must submit 1 copy of their proposal to the address below by March 22, 2022, at 12pm Noon EST:

The Museum School
Attn: Justin Crawford E-rate FY2022-C2
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