

Intent to Enroll Form



This completed form is due MARCH 19, 2024

- I DO intend to enroll my child in The Museum School of Avondale Estates for the 2024-2025 school year. I am aware that official enrollment is contingent upon me providing all required documents before
- I DO NOT intend to enroll my child in The Museum School of Avondale Estates for the 2024-2025 school year. I understand that school staff will remove my child's name from the active class roster immediately and his/her Spot will be offered to the next in line on the waitlist.

DOCUMENTS REQUIRED FOR REGISTRATION

- Intent to Enroll form
- DeKalb County Schools Student and Household Registration documents (9 pages)
- Records Release form

All documents should be emailed to our Registrar at tmsuploads@themuseumschool.org. If you are unable to access these documents and/or email them as instructed, please contact our Registrar at registration@themuseumschool.org to make other arrangements. **Please DO NOT drop off documents at the front office.**

Documents must be received by **MARCH 19, 2024** in order to proceed to complete the enrollment of your student.

REGISTRATION

Child's Name: _____

Parent(s) Name(s): _____

Home Address: _____

City _____ State _____ Zip _____

Best Contact Phone Number: _____

Student Grade for 2024-2025: _____ DOB: _____ Race/Ethnicity: _____

ALL HEALTH INFORMATION IS KEPT STRICTLY CONFIDENTIAL

Does your child have, or require, any of the following :

Asthma	Yes _____	No _____
Food Allergy	Yes _____	No _____
Chronic Illness	Yes _____	No _____
Prescribed Medication Taken During School	Yes _____	No _____
Other Health Impairment	Yes _____	No _____

Please specify child’s known health problems/allergies: _____

** Parents will be required to complete a form documenting details regarding the administration of prescription and/or non-prescription medications. Parents must complete the form prior to any medication being administered to students by a staff member.

504 PLAN

In addition to an individual healthcare plan (daily medications, asthma, etc.), a student may be eligible for a Section 504 Educational Plan under the Rehabilitation Act of 1973.

Section 504 is a civil rights law that prohibits discrimination against individuals with disabilities. Section 504 requires that school districts provide a free appropriate public education (FAPE) to qualified students in their jurisdictions who have a physical or mental impairment that substantially limits one or more major life activities, regardless of the nature or severity of the disability.

The **504 Plan** is a **plan** developed to ensure that a child who has a disability identified under the law and is attending an elementary or secondary educational institution receives accommodations that will ensure their academic success and access to the learning environment.

Find more information here:

<http://www.dekalbschoolsga.org/section-504/>
<http://www.wrightslaw.com/law/ocr/sec504.guide.ocr.2016.pdf>

Does your child need an Individual Health Care Plan? Yes _____ No _____

Does your child currently have a 504 Plan? Yes _____ No _____

If you “Yes”, please provide a copy with this form.

Would you like your child to be evaluated for a 504 Plan? Yes _____ No _____

The individualized healthcare plan (IHP) communicates nursing care needs to regular and special education educators, administrators, assistants, school personnel, and parents. The IHP is written by the school nurse (RN) for students with a health condition that require the performance of a specific treatment, such as non-routine medication treatment, health treatment, emergency action or invasive health procedure. The Health Care Plan helps to ensure that all necessary information, needs, and plans are considered to maximize the student’s participation and performance in school. The students do not need to be classified as special education or having a 504 plan in order to benefit from an individualized healthcare plan. Not all students in special education or those with a 504 plan necessarily need an IHP.

If you checked “Yes” to any of the questions on page 2, please sign and circle the appropriate response in the box below. Parents/Guardians will be contacted by a school representative.

Parent/Guardian Name (Print) _____	
Parent/Guardian Signature: _____	
Parent/Guardian will be contacted by a school representative regarding: (circle response)	
INDIVIDUAL HEALTH CARE PLAN	504 PLAN

ACADEMIC INFORMATION

Has your child been evaluated for Special Education Services? Yes _____ No _____

Does your child currently have an Individualized Education Plan (IEP)? *If “yes”, Yes _____ No _____
please attach the IEP and any supporting documents.

Does your child receive Gifted services? Yes _____ No _____

*If “yes”, please attach any supporting documents.

MEDIA RELEASE

I have given permission for my child to be photographed and/or videotaped, and for images of my child to be published or included in school publications, on school website, Exhibit Night displays and promotional pieces such as brochures and news articles promoting the school.

I DO NOT give my permission for my child to be photographed or videotaped.

EMAIL ADDRESSES

Please provide email addresses for both parents or legal guardians. We will send important school information via email throughout the school year.

Parent/Legal Guardian _____

Parent/Legal Guardian _____

THE ABOVE INFORMATION IS CORRECT AND COMPLETE TO THE BEST OF MY KNOWLEDGE. I UNDERSTAND THAT IT IS MY RESPONSIBILITY TO INFORM THE SCHOOL IMMEDIATELY IF THERE IS A CHANGE IN MY CONTACT INFORMATION.

Parent/Guardian Signature: _____

Date: _____

Parent/Guardian Signature: _____

Date: _____

Georgia Home Language Survey

Required: January 2024 | Optional: January 2023 – December 2023

Notice to Parents and Guardians:

Georgia school systems are required¹ to collect your responses² to questions about your preferred language for school communication and your child's primary or home language. Information from the first question is used to identify your need for an interpreter or for translated documents. Information from the three *Home Language Survey questions* and the additional language information help us determine whether to screen your child's level of English language proficiency. The screening process will identify if your child qualifies for English learner status and services in our language instruction educational program.

Purpose of Questions	Questions & Parent/Guardians Responses
<p>Communication Preferences</p> <p>This question helps the school provide you with an interpreter or translated documents, free of charge, should you want them.</p> <p>This question is for informational purposes only. It is not used to identify your child for English language proficiency screening.</p>	<p>Parent Communication Language (Required)</p> <ul style="list-style-type: none"> In which language would you prefer to receive school communication? <p>_____</p>
<p>Identification of Potential English Learners</p> <p>These three questions help schools identify if your child should be screened for eligibility to participate in their language instruction educational program.</p> <p>When the response to any of these questions is a language other than English, schools may be required to screen your child's level of English language proficiency. If you respond with more than one language, the school will need additional information from you before making this decision.</p>	<p>Home Language Survey (Required)</p> <ol style="list-style-type: none"> Which language does your child <u>best</u> understand and speak? _____ Which language does your child <u>most</u> frequently speak at home? _____ Which language do adults in your home <u>most</u> frequently use when speaking with your child? _____
<p>Additional Information from Multilingual Families</p> <p>If you indicated that your child and other adults in the home understand and use English and another language or languages, schools will ask you to provide additional information to decide if your child should be screened for English proficiency.</p> <p>If you respond that your child understands and uses English more than the other home language, or that your child understands and uses both English and the other home language equally, the school will not screen your child for English language proficiency.</p>	<p>Additional Information from Multilingual Families. Choose <u>only one sentence that best describes your child's primary language.</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> My child understands and uses only the home language and no English. <input type="checkbox"/> My child understands and uses mostly the home language and a little English. <input type="checkbox"/> My child understands and uses the home language and English equally. <input type="checkbox"/> My child understands and uses mostly English and only a little of the home language. <input type="checkbox"/> My child understands and uses only English.

¹ U.S. Department of Justice, Civil Rights Division, and U.S. Department of Education, Office for Civil Rights, 7 January 2015, [Dear Colleague Letter: English Learner Students and Limited English Proficient Parents, p. 10.](#)

² The Home Language Survey should be given to first time enrollees to United States public schools.

Updated Home Language Survey Translations

[English HLS](#) *(provided for reference)*

[Amharic HLS](#)

[Arabic HLS](#)

[Bengali HLS](#)

[Burmese HLS](#)

[Dari HLS](#)

[Farsi HLS](#)

[French HLS](#)

[German HLS](#)

[Gujarati HLS](#)

[Haitian Creole HLS](#)

[Hindi HLS](#)

[Japanese HLS](#)

[Korean HLS](#)

[Portuguese HLS](#)

[Russian HLS](#)

[Simplified Chinese HLS](#)

[Spanish HLS](#)

[Swahili HLS](#)

[Urdu HLS](#)

[Vietnamese HLS](#)